

Annex

Process Phases and Evaluation Criteria

MAPPING LABORATORY TECHNICIAN

REF: CARTOGR 02/2020

SUMMARY OF PHASES AND EVALUATION CRITERIA

PHASE I: LIST OF ADMITTED AND EXCLUDED CANDIDATES

The Selection Committee will examine the applications received to determine whether they comply with the requirements set out in points 3 (qualification) and 4 (documentation) herein, formalizing for this purpose a Provisional list of admitted and excluded candidates. Candidates will be notified of a period of 5 days for the correction of documentation. Once this has elapsed, the Definitive list of admitted and excluded candidates will be published.

Only the applications that appear as Admitted on this List, which will be approved by all members of the Selection Committee, will be passed onto the next phases.

PHASE II: CURRICULAR EVALUATION

Evaluation of the CV with a maximum score of 10 points:

CANDIDATE EVALUATION	Maximum score
Academic degree	2.50
Specific training	1.0
Experience	6.50
TOTAL EVALUATION CV	10.00

1. Academic qualification (maximum 2.5 points):

DEGREE	Maximum score
1.- University degree with master's in Geomatics, Topography, Geology, Geography, Archaeology/History/Humanities.	2.5
2.- Other relevant degrees and master's.	1.0

**2. Specific training (maximum 1 point):**

CANDIDATE EVALUATION	Maximum score
Specific courses in GIS and Teledetection	0.50
Courses in 3D capture and modeling	0.50
MAXIMUM TOTAL	1.0

3. Professional experience:

EXPERIENCE	Maximum score
Experience in data capture with 3D laser scanners, drone flight and qualification, total stations, GNSS systems, and image capture using terrestrial and aerial photogrammetry	2
Experience with 3D capture and modeling programs, Geographical Information Systems (GIS), CAD programs, photogrammetry software and teledetection and image processing programs (for instance radar)	2
Experience in geomorphological studies, Quaternary geology, or data capture for archaeological sites	1.5
Experience with laboratory and quality standard environments	1
MAXIMUM TOTAL	6.5

Applicants must obtain a minimum of 6 POINTS in the curricular evaluation to pass to the next phase. If no candidate achieves the minimum required score, the position will remain vacant.

PHASE III: COMPLETION OF A PRACTICAL EXERCISE

Maximum score: 8 points.

A practical exercise related to the functions of the position offered (use of laboratory programs and equipment) has been devised, to be carried out by candidates who have passed the previous tests.

Candidates will be notified of the date, place and time of the tests in writing, and this will be posted in the CENIEH.

Applicants must obtain a minimum of 5 points in the practical test to pass this phase.

If no candidate achieves the minimum required score, the position will remain vacant.

PHASE IV: PERSONAL INTERVIEW

Maximum score: 10 points.

Candidates who have passed the previous phases will be called for a personal interview, aimed at assessing more accurately their level of the required skills. The interview will have a maximum score of 10 points.

The score awarded in phase II, the curricular evaluation, may be rectified if a lack of veracity of the information provided in the CV is subsequently verified.

Applicants must obtain a minimum of 7 POINTS in the interview evaluation to pass this phase. If no candidate achieves the minimum required score, the position will remain vacant.

Each member of the Committee shall score the candidates individually, and the average of each applicant's scores calculated to yield their final score for each phase.

Once the relevant selection phases have been completed, the individual evaluations obtained in each phase will be added together. The position will be obtained by the candidate who accumulates the highest score in the range between 18 and 28 POINTS.

Once the selection process is finished, all documentation referring to it shall be returned to the Human Resources Department of the Consorcio CENIEH, the body responsible for its custody and control.

According to the regulations on data protection, and in particular, article 5.1.f) of the General Data Protection Regulation 2016/679/EU (the "GDPR"), members of the Selection Committee are obliged to maintain confidentiality and professional secrecy with respect to the personal data they may handle as part of their duties in this selection process.

All members of the Committee have been duly informed of the aforementioned evaluation criteria for assessing the candidacies submitted for the call *CARTOGR 02/2020*.

In Burgos, on March 2nd 2020



Signed: María Martín
Director of the CENIEH