

OFFER OF TEMPORARY EMPLOYMENT

2 TECHNICIANS

Ref: 06/2024 ERC-2021-ADG TIED2TEETH

1. General guidelines

Dr. Leslea Hlusko is the Lead Researcher (henceforth, "PI") of the project TIED2TEETH: *"Expanding our understanding of human evolution through pleiotropy"* whose objective is to study the influence of the genes acting on dental variation upon aspects of human anatomy, and to apply this to the fossil record of the Iberian Peninsula and eastern Africa.

This project has been selected to receiving funding from the European Research Council (ADG) as part of the European Union's Horizon Europe Research and Innovation Program (Grant Agreement no. 101054659). These funds, which stand at €2,252,168, were awarded to her project over 5 years starting November 1st, 2022, at the Centro Nacional de Investigación sobre la Evolución Humana (CENIEH).

The project TIED2TEETH will be pursued through an interconnected network of researchers from different fields of paleoanthropology, quantitative genetics, dental anthropology, paleoclimatology, archaeology, and similar disciplines, some of whom will work at the CENIEH and be led directly by the PI, while the rest are external collaborators from different European, American, and African research centers.

The Grant Agreement signed with the European Commission (no. 101054659) includes a specific allocation for hiring two technicians, so that these hires will be 100%-financed by the funds of the Project TIED2TEETH within the framework of the abovementioned funding program.

The selection process will be carried out through the selection by competitive examination system, with respect to the constitutional principles of equality, merit, capacity and transparency, with the valuations and scores specified below, in the corresponding section and annex.

2. Purpose of the contract, duration, and remuneration

In general, the purpose of the contract will be the collection and registration in a database of various dental morphological traits already described in the literature. This data will become part of a web platform for scientific and informative purposes that will provide information and knowledge to the scientific community in order to advance the study of dental categorisation.

The person recruited will therefore carry out, among others, the following tasks:

- Design of an initial procedure for data insertion.
- Collection and sorting of various data.
- Documentation and recording of the data in the database and database management.
- Preparation of dental specimens for subsequent scanning.
- Processing of digital images.

The duration of this contract is subject to the completion of the tasks required in this contract in accordance with the needs of the project, which in principle are estimated at 12 months. The start date of the contract is estimated for **1 June 2024**. The working hours will be part-time, initially 25 hours per week, Monday to Friday, mornings.

This temporary position will report to Dr. Leslea Hlusko, the PI of the TIED2TEETH project which will finance the entirety of the salary costs of these contracts (gross salary, employer's Social Security contribution, raises and incentives, if applicable, and the appropriate severance pay).

This temporary position falls within the Research Functional Area, Professional Group III, level C.2, professional category of technician B, in conformance with the professional classification and salary tables in force of the First Collective Agreement of the Consorcio CENIEH published in the Boletín de la Provincia de Burgos, No. 8, on January 12th 2012.

The employment contract to be formalised will be a contract for scientific-technical activities linked to the needs, duration and budget of the aforementioned project, in accordance with article 23 bis of Law 14/2011, of 1 June, on Science, Technology and Innovation, on a part-time basis, to be determined, so that according to the 2023 tables, the gross annual remuneration in full time terms will be approximately 18,000 euros.

3. Requirements of candidates

Minimum requirements that applicants must have on the closing date for the submission of applications in order to be admitted to the selection process:

Education: Higher Level Training Cycle (preferably Degree in Oral and Dental Hygiene, Odontology, Dentistry, Computer Science, Human Evolution).

Languages: Intermediate level of oral and written English (B1).

Computer skills: Use and management of databases, Excel or similar.

Valuable requirements (not exclusive) are detailed in point 6.

4. Applications

Those who would like to participate in this process should send the following documentation, preferably in PDF format, indicating **the reference 06/2024 ERC-2021-ADG TIED2TEETH**, via the CENIEH website, by email to the address rrhh@cenieh.es, or else by regular mail to the address Paseo Sierra de Atapuerca 3 - 09002 Burgos, Spain:

1. The curriculum vitae specifically detailing the training and experience to be assessed in the process. The courses and other merits claimed must be duly justified at the time of application. Otherwise, these merits will not be taken into account.
2. Motivation letter (maximum one page) detailing the professional career of the candidate and his/her interest in developing his/her collaboration in a scientific project.
3. Academic qualification or certificate stating the date of completion and which must be considered in the selection process.
4. Academic record or supporting documentation.
5. Employment history issued by the Tesorería de la Seguridad Social, or equivalent certificates for those who have worked in another country equivalent.
6. Copy of DNI, NIE, or passport.

Failure to submit the aforementioned documentation will result in the exclusion of the candidate, although any defect in the documentation may be corrected within the designated period.

For the purposes of the evaluation process, only the information included in the curriculum vitae, the cover letter and the certificate, by the deadline for submitting applications will be taken into account. Subsequent update of information included in the application will not be possible. The merits claimed must be held by the deadline and must be appropriately documented for them to be assessed.

Applications may be submitted at any time up to **2 pm (Madrid time) on April 30th 2024**.

5. Selection committee

Management will appoint the members of the Selection Committee who will evaluate the applications received for the positions offered publicly in this call, and who will make a proposal for the award of the aforementioned position.

The composition of the Selection Committee will be based on the principle of a balanced presence of women and men, except for justified and objective reasons duly explained.

The members of the Selection Committee are listed in Annex I.

The Selection Committee is composed of the following members:

1. President: Leslea Hlusko
2. Vocal: Marina Martínez de Pinillos González
3. Vocal: Mario Modesto Mata
4. Secretaria: D^a Carmen Gutiérrez Díez

All members of the Committee have been duly informed of the aforementioned evaluation criteria for assessing the candidacies submitted for the call.

The members of the Selection Committee shall refrain from intervening when the grounds for abstention provided in Act 39/2015, of 1 October, on the Common Administrative Procedure of the Public Authorities, are applicable. Likewise, applicants may challenge the members of the Committee if the aforementioned circumstances apply.

The Selection Committee, according to article 14 of the Constitution of Spain, will ensure strict compliance with the principle of equal opportunities for both sexes.

The personal data of the members of the Selection Committee that may be handled by the Consorcio CENIEH shall be protected by the regulations on the Protection of Personal Data, and processed and incorporated into the "Human Resources" processing activity, for the purposes of this selection process. The legal grounds for the processing of their data shall be the execution of a contract or precontractual measures. The data provided shall be retained for the period necessary to comply with the legal obligations. Data shall not be transferred to third parties except where required by law, and you

may lodge any complaint with the Agencia Española de Protección de Datos (www.agpd.es).

According to the regulations on data protection, and in particular, article 5.1.f) of the General Data Protection Regulation 2016/679/EU (the "GDPR"), members of the Selection Committee are obliged to maintain confidentiality and professional secrecy with respect to the personal data they may handle as part of their duties in this selection process.

For the purposes of communication and other incidents, as well as to exercise their rights to access, rectification or erasure, restriction of processing, portability and/or opposition, the data subject can contact the data controller: Consorcio CENIEH (Delegado de Protección de Datos), Paseo Sierra de Atapuerca 3, 09002 Burgos, Spain, or protecciondedatos@cenieh.es.

6. Selection process

The Selection Committee will examine the applications received to determine whether they comply with the requirements in point 3 and the documentation in point 4 herein, formalizing for this purpose a *Provisional List of Admitted and Excluded Candidates*.

Candidates will be notified of a period of 5 working days for the correction of documentation, counted from the day following publication of this list, although under no circumstances may this procedure be used to add to, complete, or modify the documentation submitted initially.

Once this period has elapsed, the Definitive List of Admitted and Excluded Candidates will be published.

Only the applications that appear as Admitted on this Definitive List, which will be approved by all members of the Selection Committee, will be passed onto the next phase, the curricular evaluation.

The Human Resources Department of the CENIEH will be the body responsible for the custody and control of all documentation related to the selection process.

A curricular assessment will be carried out, out of a maximum of 8 points, in accordance with the following criteria:

1. Academic training of Higher Level training cycle more related to the functions

of the post: Higher Level in Oral Hygiene, Odontology, Computer Science, Human Evolution (max. 2).

2. Academic record of the Degree (max. 1).

3. Intermediate level of oral and written English (B1 or higher) (max. 2).

4. Experience in office automation and computing: use and management of databases and web pages (max. 1).

5. Specialised training related to the dental field and human evolution (max. 1).

6. Experience in the knowledge and processing of three-dimensional images (max. 1).

Applicants must obtain a minimum of **5 POINTS** in the curriculum assessment to proceed to the next stage. If no candidate reaches the minimum score required, the post will become vacant.

Candidates who have passed the previous phase will be called for a personal interview, aimed at assessing more accurately the level of skills required. The interview will be marked out of a maximum of 10 points.

The marks awarded in the CV assessment phase may be corrected if it is subsequently found that the information provided in the CV is not correct.

Applicants must obtain a minimum of **7 POINTS** in the assessment of the interview to pass this phase. If no candidate reaches the minimum score required, the post will become vacant.

Once the relevant selection phases have been completed, the individual scores obtained in each phase will be added together. The post will be filled by the two candidates who accumulate the highest scores in the range between **12 and 18 POINTS**.

Each member of the Committee shall score the candidates individually, and the average of each applicant's scores will be obtained. The score can be rectified if the information provided in the CV is subsequently found to be inaccurate.

No later than four weeks after the closing date for the submission of applications, the Commission shall record its proposal for recruitment to the position in the minutes of the decision, which shall include both the proposed candidate and two alternates for the post offered, for subsequent approval by the Management.

Should no candidate achieve the minimum required score because the ideal profile to fill the position has not been found, in the opinion of the Committee, the post will remain vacant.

Any discrepancies which might arise out of the interpretation or application hereof shall be settled by the Selection Committee.

Once the selection process is finished, all documentation referring to it shall be returned to the Human Resources Department of the Consorcio CENIEH, the body responsible for its custody and control.

Throughout the selection process, documentation about it shall be available to candidates from the Human Resources Department, which will also inform each applicant about the progress of the process as well as the results obtained. Similarly, any questions or queries about the process shall be addressed to this department.

The admitted candidates will begin the selection process according to the phases and valuation criteria established in Annex I.

The position that is the subject of the call will be obtained by the candidate who obtains the maximum score of points according to the evaluation criteria and the procedure established in Annex I.

The Committee will record its hiring proposal for the aforementioned position in the Resolution Act, which will include the proposed candidate and two alternates, for subsequent approval by the Director.

7. Resolution of the selection process

Once the final hiring resolution has been approved by Management, it will be published on the CENIEH website and in as many places as deemed appropriate.

Human Resources will contact the 2 selected candidates to obtain the necessary documentation for the formalization of the contract. A greater number of contracts may not be formalized than positions announced (2)-

Applicants with academic qualifications obtained abroad, unless these are expressed in ECTS, must also furnish a certified copy of the appropriate ratification of those studies or a copy of the credential accrediting that those studies have been validated, if applicable. If this is not held at the moment of formalization, the applicant will be required to obtain this within the first year.

A fixed-term temporary contract will be formalised with the successful candidates in the terms set out in point 2 and they will have to pass a trial period lasting 3 months during which the PI will evaluate the correct performance of the job.

In order for the contract to be valid and effective, the proposed candidate must submit to a medical examination by the OHS Service of the CENIEH and be declared "fit" to perform the duties of the position. If the proposed candidate does not submit the appropriate documentation by the deadline set, does not meet the requirements specified, declines the offer, the trial period evaluation is unfavorable, or he/she leaves the post during the first year, the position may be awarded to the next candidate(s) listed in the Resolution Act. In the event of substitution, the period elapsed shall not be recoverable for the purposes of the duration of the contract, which shall be offered for the time remaining.

Similarly, the list of alternates in the Resolution Act may be used for hiring applicants for other research projects in which the profile and requirements demanded are identical to those herein, always provided that there are urgent reasons and the envisaged duration of the project in question is less than that remaining for the present one. When the cited list is used to fill posts in research projects other than the present one, it shall be valid for 24 months counted from the publication of the Resolution Act.

The present Call, which exhausts available administrative remedies, may be challenged by filing suit before the Juzgado de lo Contencioso-Administrativo of Burgos, within a period of two months counted from the day following its publication on the CENIEH website. It is also possible to file an appeal for reconsideration with the Director within a period of one month from the day following its publication. In this case, the aforementioned suit before the Juzgado de lo Contencioso-Administrativo may not be filed until the appeal for reconsideration has been expressly resolved, or presumed to have been dismissed.

Similarly, all acts arising out of this Call and the actions taken by the Selection Committee may be challenged in the circumstances and in the manner provided for by the Act 39/2015, of October 1st, on the Common Administrative Procedure for the Public Authorities.

Finally, any person possessing knowledge of facts that could constitute fraud or irregularity with regard to this project, under the auspices of this tender or contract, may report these facts to the Servicio Nacional de Coordinación Antifraude of the Comptroller-General of the State by electronic means, using the dedicated channel

provided by that Servicio at the address
<http://iqaepre.central.sepq.minhac.aqe/sitios/igae/es-ES/Paginas/Denan.aspx>."

En Burgos,

Fdo.: Dra. María Martín
Directora del C. CENIEH